



Rensselaer County Clerk's Office

Frank J. Merola

County Clerk

Deputy County Clerks

Gregory J. DeJulio
Paul J. Santandera

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Troy, New York 12180
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1600 Seventh Avenue
Troy, New York 12180
Tel.: (518) 270-2600
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PROCEDURES FOR SMALL CLAIMS ASSESSMENT REVIEW

Within thirty (30) days of filing of final assessment rolls in which your property is located, you are required to:

- I. File one (1) original and two (2) copies with the County Clerk.
- II. Mail completed copies by certified mail to:

Town or City Assessor
Clerk of School District
County Treasurer
Village Clerk (if in a village)

The required fee is thirty dollars (\$30.00)

A set of instructions and forms are enclosed.