

Annual Performance Report Directions

Year: current year

QYDS #: is a number generated by the OCFS's Quality Youth Development System after the applications have been added in the system. **You will receive the number with the Official Award Letter.**

Funding Source: Check the appropriate box for the funding you are receiving

YDP – Youth Development Program

YSEF – Youth Sports and Educational Funding or Youth TEAM Sports Funding

County: Default Rensselaer

Implementing Agency: The name of the Agency or municipality

Program Name: The name of your program

Contact Person: The person running the program

Telephone Number: The best number to reach the person above

The numbers for the Gender, Ethnicity, Age, and Language Spoken at Home:

Projected: are the original numbers you submitted on your application, numbers you anticipated that will participate in the program and

Actual: are the actual numbers of youth you served in your program (unduplicated).

Totals: auto calculate for you

The Total numbers in all 4 sections below should match ex. If you have a total of 10 males and 5 females, you must capture a total of 15 youth in the Ethnicity, Age, and Primary Language Spoken sections below.

The Projected column – Is the anticipated number you put on the application form 5002.

The Actual column – is the actual number of unduplicated youth that attended the program.

Gender	Projected	Actual	Ethnicity	Projected	Actual	Ethnicity Cont'd	Projected	Actual
Male			White			Asian/Vietnamese		
Female			Black or African American			Asian/Other		
X			Hispanic or Latino			Pacific Islander/Guamanian and Chamorro		
Trans-Boy/Man			American Indian or Alaskan Native			Pacific Islander/Native Hawaiian		
Trans-Girl/Woman			2+ Races			Pacific Islander/Samoan		
GNC/Non-binary			Asian/Bangladeshi			Pacific Islander/Other		
Other			Asian/Burmese			Other		
Total	0	0	Asian/Chinese			Other Specify		
			Asian/Filipino			Total	0	0
			Asian/Indian					
			Asian/Korean					
			Asian/Japanese					
			Asian/Nepalese					
			Asian/Pakistani					

Age	Projected	Actual
0-4		
5-9		
10-14		
15-17		
18-20		
21+		
Total	0	0

Primary Language Spoken At Home		
Language	Projected	Actual
Arabic		
Bengali		
Chinese		
English		
French		
Haitian Creole		
Italian		
Korean		

Did Target Population Serve Disconnected Youth? Click the cell for the drop down list Total:

If "YES", enter the # of participants per population described:

Youth Aging out of Foster Care: Children of Incarcerated Parents:

Youth in Juvenile Justice System who Re-enter the Community:

Disconnected youth are young people between the ages of 16 and 18 who are not in school and not working.

Did you serve disconnected youth? – choose yes or no from the dropdown

If you answered yes and you know what category they fit in, enter the number or 0 in the appropriate box. The Total Disconnected Youth will automatically calculate the numbers you enter in each category.

19					
20	Did Target Population Serve Disconnected Youth?	YES			
21		YES			
22		NO			
23	Youth Aging out of Foster Care:	<input type="text" value="0"/>	Children of Incarcerated Parents:	<input type="text" value="0"/>	
24					
25	Youth in Juvenile Justice System who Re-enter the Community:	<input type="text" value="0"/>	Runaway and Homeless Youth:	<input type="text" value="0"/>	
26					
27	Total Disconnected Youth:	<input type="text" value="0"/>			

Choosing the Life Area, SOS

1. click on the Life Area cell and a dropdown arrow will appear (see below the circle on the right)
2. click on the SOS cell and a dropdown arrow will appear (see below the circle on the right)

Click on the row below to choose from the dropdown list (arrow will appear on the right)

Life Area:	
SOS:	1ES: Economic Security 2PEH: Physical and Emotional Health 3ED: Educational 4CVC: Citizenship/Civic Engagement 5FAM: Family 6COM: Community
HOW MUCH:	

Choosing the Performance Measures (How Much, How Well, and Better Off) –

3. click the blank cell below the performance measure (see ○) and scroll through the options by clicking on the up & down arrows for each section to find the one you chose on the application.

Click on the Life Area & SOS rows below to choose from the dropdown list (an arrow will appear on the right)

Life Area:		
SOS:		
<i>Common Performance Measures:</i>		<i>Enter whole numbers no symbols below</i>
HOW MUCH		Number (below)
Click on the "How Much" row below and choose from the dropdown list (an arrow on the right) and scroll down to find the performance measure number you choose on the 5003 Form		
How Much:		
	0120A.1 # of youth enrolled in the program (unduplicated)	Percentage (below)
	0121A.1 # of youth enrolled in the program (unduplicated)	
How	0122A.1 # of youth enrolled in the program (unduplicated)	
	0123A.1 # of youth enrolled in the program (unduplicated)	
BETTER OFF		Number
Click on the "Better Off" row below and choose from the dropdown list (an arrow on the right) and scroll down to find the performance measure number you choose on the 5003 Form		
Better Off:		

Click on the arrow to scroll through the options

Answer the questions on the last page, we would like to hear about both the challenges you faced and the positive outcomes the funding brought to your program. Your feedback provides OCFS with valuable insight into the impact of this support.

Fill out the Prepared by and Certified by section at the bottom, and email the completed report to the Youth Department @ dfleming@rensko.com