



# RENSSELAER COUNTY BUREAU OF CENTRAL SERVICES

STEVEN F. McLAUGHLIN  
COUNTY EXECUTIVE

JAMES R. GORDON  
DIRECTOR

January 10, 2019

Daniel Orr, Jr.  
Senior Vice President  
W. B. Mason Company, Inc.  
29 Mill Street  
Albany, New York 12204

RE: RFB-19-01 Paper Products and Associated Food Service Items – Category B –  
Associated Food Service Items - **NOTICE OF AWARD**

Dear Mr. Orr:

I am pleased to inform you that your company has been awarded the contract for the above-referenced bid based upon your ability to meet Rensselaer County specifications and your low bid amount of \$108,009.01.

Category A – Paper & Paper Products was awarded to Hill & Markes, Inc., in the amount of \$138,172.22.

The award period shall be from February 1, 2019 through January 31, 2020. Rensselaer County Purchase Orders will be forwarded to your company as items are needed.

Thank you for submitting your bid.

Sincerely,

A handwritten signature in cursive script that reads "Christine M. Mariano".

Christine M. Mariano  
Deputy Director

cc: James R. Gordon, Director, Bureau of Central Services  
Lori A. Ruffinen, County Auditor  
Rensselaer County Departments  
Resolution: G/28/19

*W.B. Mason*

**OFFICIAL BID FORM**

Rensselaer County: Date and submission of bids up to and including Wednesday, December 12, 2018 at 10:00 a.m. at which time all bids received will be opened and read aloud.

**PAPER, PLASTIC AND ASSOCIATED FOOD SERVICE ITEMS  
 CATEGORY "B" - PLASTIC/FOIL & ASSOCIATED FOOD SERVICE ITEMS**

#	Item Description, Packaging/Unit & "Suggested" Manufacturer/Brand & Product Code/ID	* Bidder's Mfr./Product ID and Unit Packaging (NOTE: IF SAME AS SPECIFIED SIMPLY ENTER "SAME")	UNIT	UNIT PRICE	X	EST QTY	=	TOTAL PRICE PER ITEM
1	Styrofoam bowl, 5 oz (Gepak GEN80500 / 8-125-1000 cs)	SAME	CS	19.22	X	6	=	115.32
2	Styrofoam bowl, 12 oz, hot/cold (Dart 12SJ20 / 20-25-500 cs)	SAME	CS	22.96	X	12	=	275.52
3	Bowl lid, plastic, 12 oz hot/cold (Dart 20JL 1000 per case)	SAME	CS	21.62	X	9	=	194.58
4	Styrofoam 4 oz hot/cold container. Squat cups (Dart #4j6 20/50 - 1000 cs)	SAME	CS	21.25	X	98	=	2082.50
5	Plastic lid for 4 oz styrofoam hot/cold container. (Dart #6JL 10/100 - 1000 cs)	SAME	CS	12.57	X	86	=	1081.02
6	Styrofoam 8 oz hot/cold container. Squat cups (Dart #8SJ12 20/50- 1000 cs)	SAME	CS	31.08	X	604	=	18772.32
7	Plastic lid for 8 oz styrofoam hot/cold container. (Dart #12JL 10/100- 1000 cs)	SAME	CS	16.30	X	482	=	7856.60
8	Styrofoam 8 oz coffee cup (Dart #8KY8 25/40 - 1000 cs)	SAME	CS	20.95	X	268	=	5614.60
9	Plastic lid for 8 oz styrofoam coffee cup (Dart #8JL 25/40 - 1000 cs)	SAME	CS	12.87	X	106	=	1364.22
10	Plastic food storage container, 1-quart (Fabri-Kal PK32TC 500 per case)	SAME	CS	31.00	X	109	=	3379.00

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11	Plastic food storage 1-quart container lid (Fabri-Kal PPLID 500 per case)	SAME	CS	13.69	X	111	=	1519.59
12	Container, regular clear hinged lid, deli style (Pactiv PACYCI86024 7-1/2 x 6-1/2 x 2-1/2, 24 oz, 200/cs)	SAME	CS	32.63	X	8	=	261.04
13	Container, regular clear hinged lid, deli style (Pactiv PACYCI81050 5-1/4 x 5-1/4 x 2-1/2, 12 oz, 375/cs)	SAME	CS	39.88	X	6	=	239.28
14	Foil 3-compartment meal container w/heavy foil lid. (Pactiv PACY7139TP - 200 per cs).	CRYSTALWARE CSWFC3CT250 250/CT Priced as 200/CS, sold as 250/CS @ \$31.19	CS	24.95	X	600	=	14970.00
15	Forks, white plastic, medium weight, (NP & PC NPP406010 / 1000 cs)	CRYSTALWARE CSWFPPWP1000 1000/CS	CS	5.00	X	154	=	770.00
16	Knives, white plastic, medium weight, (NP & PC NPP406017 / 1000 cs)	CRYSTALWARE CSWKNPWP1000 1000/CT	CS	5.00	X	154	=	770.00
17	Spoons, white plastic, medium weight, (NP & PC NPP406014 / 1000 cs)	CRYSTALWARE CSWTSPWP1000 1000/CT	CS	5.00	X	518	=	2590.00
18	Forks, white plastic, heavy weight, (NP & PC NPP406028 / 1000 per case)	CRYSTALWARE CSWAFHPPW1000 1M/CT	CS	11.70	X	104	=	1216.80
19	Knives, white plastic, heavy weight, (NP & PC NPP406037 / 1000 per case)	CRYSTALWARE CSWAKHPPW1000 1M/CT	CS	11.70	X	104	=	1216.80
20	Spoons, white plastic, heavy weight, (NP & PC NPP406034 / 1000 per case)	CRYSTALWARE CSWATSHPPW1000 1M/CT	CS	11.70	X	104	=	1216.80

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21	Sorks, white plastic, medium weight, (NP & PC NPP406013 / 1000 cs)	CRYSTALWARE CSWSPKPPWP1000 1M/CS	CS	5.00	X	555	=	2775.00
22	Disposable, medium weight, fork, knife, spoon, napkin kit (NP & PC NPP414024 UPC 0611136140241 / 250 per cs)	CRYSTALWARE CSW4PCKWPP250 250/CS	CS	8.25	X	15	=	123.75
23	Silverware bags, plastic (3.75"x10"x1.75" - Foodhandler ISL202 5/1,000 per case)	ELKAY ELKSB32510 2000/CT	CS	7.32	X	110	=	805.20
24	Plastic coffee stirrers (NP & PC NPP420124 - 1,000 stirrers per box)	OFFICE SNAX OFXSTR5 1000/BX	bx	2.25	X	15	=	33.75
25	Flexible, plastic straws, individually wrapped. (NP & PC NPP420276 25/400 per case)	CRYSTALWARE CSWSFPPIWR25400 10M/CT	CS	36.70	X	42	=	1541.40
26	Tray, styrofoam w/3 compartments and hinged lid. 9" x 9.50" (Genpak S203VW, 200 per cs)	SAME	CS	18.93	X	328	=	6209.04
27	Food storage plastic film wrap. 12" x 2000' roll, (Western WES122, 12" x 2000' Each)	INTEPLAST IBSFSW1202K 12"x2000'	ea	7.22	X	162	=	1169.64
28	Food storage plastic film wrap. 18" x 2000' roll, (Western WES182, 18" x 2000' Each)	INTEPLAST IBSFSW1802K 18"x2000'	ea	10.41	X	272	=	2831.52
29	Plastic sandwich bags. Fold to close. 7" x7" x 2" (Foodhandler ISL2001 3/6,000 per case)	INTEPLAST IBSPB675675 Priced as 6000/CS, sold as 2000/CT @ \$5.64	CS	16.92	X	136	=	2301.12
30	Aluminum foil, heavy weight for food storage, 18" x 500' roll, (Western WES297, 18" x 500 - Each)	CRYSTALWARE CSWF18500HD 18"x500'	ea	17.36	X	267	=	4635.12

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31	Aluminum foil, standard weight for food storage, 12" x 1000' roll, (Western WES244 / 12" x 1000' - Each)	CRYSTALWARE CSWF12000SD 12"X1000'	ea	16.19	X	162	=	2622.78
32	Pan liners, non-stick, 16-3/8" x 24-3/8" (Bagcraft PPC030001 / 25Q / 1000 cs)	GENERAL LINE GENPANLINER 1000/CT	CS	30.58	X	24	=	733.92
33	Disposable, heavy duty foil full-size deep steam table pan (Durable DRBFS790070 / 50 cs)	CRYSTALWARE CSWFFSD50HD 50/CS	CS	29.90	X	59	=	1764.10
34	Disposable, heavy duty foil half-size deep steam table pan (Durable DRB420045 / 100 cs)	CRYSTALWARE CSWFHSD100HD 100/CS	CS	19.07	X	53	=	1010.71
35	Disposable aprons, full-size bib type with ties, individually wrapped 28" x 36", poly-laminated (A9P) (Magid 400 per case)	AMBITEX ATXP28462 500/CT Priced as 400/CS, sold as 500/CT @ \$37.98	CS	30.38	X	8	=	243.04
36	Disposable aprons, full-size bib type, individually wrapped poly white 24" x 42" (Foodhandler ISL250011, 100/pk-10 pk (1,000) per cs)	CRYSTALWARE CSWAPIW24421000 1M/CS	CS	28.87	X	12	=	346.44
37	Hair nets lightweight nylon, brown, (Keystone FDIH500BR 144/pk-10 pk (1,000) per cs)	CRYSTALWARE CSWSHN22BR1440 1440/CS Priced as 1M/CS, sold as 1440/CS @ \$66.49	CS	46.17	X	9	=	415.53
38	Gloves, poly, disposable, large size (Foodhandler ISL104GB6 / 10 bx/10,000 gloves per case)	CRYSTALWARE CSWPELHD10100 10M/CS	CS	32.47	X	244	=	7922.68
39	Gloves, vinyl, disposable, various sizes (Foodhandler ISL1022, 10/pk-10pk (1,000) per cs)	CRYSTALWARE CSWVGPCPGS Priced as 1M/CS, sold as 100/BX @ \$1.65	CS	16.50	X	230	=	3795.00

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40	3M Duct tape, 60 yd L x 1.88 inch W x 5.8 Mil T, Polyethylene Over Cloth Scrim Backing, Silver (MMM97841 - 24 rolls per case)	TESA TAPE TSA646130900100 Priced as 24/CS. sold as 1/RL @ \$4.16	CS	99.84	x	5	=	499.20
41	3M Masking Tape, 60 yd L x 0.94 Inch W x 5.1 Mil T, Crepe Paper Backing, Tan (MMM68708 - 36 rolls per case)	LINDENMYER LINDPT800160 36RL/CT	CS	32.92	x	6	=	197.52
42	3 M Masking Tape, 60 yd L x 1.88 inch W x 5.1 Mil T, Crepe Paper Backing, Tan (MMM 68710 -24 rolls per case)	LINDENMYER LINDPT800260 24RL/CT	CS	43.88	x	12	=	526.56

**AGGREGATE TOTAL \$** 108,009.01

**CATEGORY "B"**

Partial bids WILL NOT be accepted. All items within a Category must be bid.

All bid quantities are estimated and the contract shall be for the actual quantities ordered during the award period.

Sign and enclose the Local Law #2 form and the Non-Collusive Bidding Certification form.

Contract Agreement: The specifications detailed herein and the Vendor's signed bid response acknowledged by Rensselaer County's Notice of Award shall constitute the entire agreement between Rensselaer County and the Successful Bidder.

Bidder W.B. Mason Co., Inc. Fed Tax ID # 04-2455641  
Address 21 Mill Street, Albany, NY 12204  
Signature [Signature] Print Name Daniel Orr, Jr. Senior V.P.  
Date 12/10/2018 Phone 888-926-2766 Fax 866-236-0084 Email John.White@wbmason.com

**RETURN IN ENCLOSED BID ENVELOPE**

LOCAL LAW #2, 1992  
CERTIFICATION of COMPLIANCE

Local Law No. 2 for the Year 1992, adopted by the County of Rensselaer and effective as of September 1, 1992, provided for certain changes to the County's Code of Ethics, adopted originally in 1989. One of the changes provided for by the 1992 legislation affects those persons and entities who wish to do business with the County of Rensselaer and Hudson Valley Community College. In substance, the Code of Ethics, as amended, provides as follows:

"No elected public official or family member hereof, nor any partnership [or] unincorporated association in which he or she is a member or employee or in which he or she has a proprietary interest, nor any business or professional corporation of which he or she is an officer, director or legally or beneficially owns or controls more than five percent of the outstanding stock, shall have business dealings with Rensselaer County or any of its boards, agencies, commissions, authorities, districts and Hudson Valley Community College. For purposes of this subdivision, business dealings shall include contracts with Rensselaer County, its boards, agencies, commissions, authorities, districts and Hudson Valley Community College, gained through competitive bidding."

For the purposes of the above section, the term "family member" means "...a spouse, child, step-child, brother, sister parent, or dependent of Rensselaer County officer, employee, public official and party officers."

Should you have any questions concerning the foregoing, you should feel free to contact the Office of the Rensselaer County Attorney, located at the Ned Pattison Rensselaer County Government Center, 1600 Seventh Avenue, Troy, New York 12180, either in writing or by telephone. The telephone number for the County Attorney's office is (518) 270-2950. Their facsimile number is (518) 270-2922.

STATE OF NEW YORK

COUNTY OF RENSSELAER

The undersigned vendor/bidder hereby certifies and affirms to the County of Rensselaer, New York that it has reviewed the pertinent provisions of Local Law No. 2 of the Year 1992 for the County of Rensselaer, New York and that the undersigned vendor/bidder is not in violation of those provisions pertaining to business dealings with the County of Rensselaer.

- PRINT or TYPE ALL INFORMATION except "SIGNATURE" -

W.B. Mason Co., Inc.

( Name of Vendor/Company )

Daniel Orr, Jr. Senior V.P.

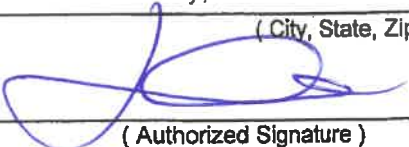
( Person authorized to sign & Title )

29 Mill Street

( Street or Box Number )

Albany, NY 12204

( City, State, Zip Code )

  
( Authorized Signer )

12 / 10 / 2018  
( Date )

**SUBMIT THIS FORM WITH YOUR BID**

**CONTRACT CLAUSES REQUIRED BY LAW AND INCLUDED AS PROVISION OF THE BID**

Upon the refusal of a person, when called before a Grand Jury, head of a municipality, or other Municipal Agency, which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation concerning any transaction or contract had with the State, any political subdivision thereof, a public authority or with any public department, agency or official of the State or any political sub-division thereof or of any public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract,

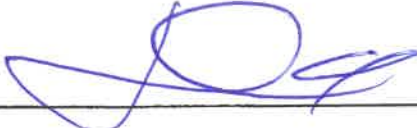
- (a) such person, any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from district, or any public department, agency or official thereof, for goods, work or services for a period of five years after such refusal, and to provide also that
- (b) any and all contracts made with any municipal corporation or any public department, agency or official thereof or with any fire district or any agency or official thereof by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation or fire district without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the municipal corporation or fire district for goods delivered or work done prior to the cancellation or termination shall be paid.

Each contract to which the municipality is a party and which is of such character that the employees engaged thereon are required to be insured under the provisions of the Workmen's Compensation Law, shall contain a stipulation that such contract shall be void and of no effect unless the person or corporation making or performing such contract shall secure compensation for the benefit of, and keep insured during the life of such contract, such employees in compliance with the provision of the Workmen's Compensation Law.

A contractor, to whom any contract shall be let, granted or awarded, as required by law, shall not assign, transfer, convey, sublet or otherwise dispose of the same, or of his right, title, or interest therein, or his power to execute such contract, to any other person or corporation without the previous consent in writing of the municipality awarding the contract.

**NON-COLLUSIVE BIDDING CERTIFICATION**

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury that to the best of knowledge and belief:
  - (1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening directly or indirectly, to any other bidder or to any competitor; and
  - (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or Corporation to submit or not to submit a bid, for the purpose of restricting competition.

SIGNED:  \_\_\_\_\_ DATED: December 10, 2018  
TITLE: Senior V.P. \_\_\_\_\_ FIRM: W.B. Mason Co. Inc. \_\_\_\_\_

**SUBMIT THIS FORM WITH YOUR BID**