



# RENSSELAER COUNTY BUREAU OF CENTRAL SERVICES

STEVEN F. McLAUGHLIN  
COUNTY EXECUTIVE

JAMES R. GORDON  
DIRECTOR

November 20, 2018

Joseph Burch, President  
Maximum Security Products Corporation  
3 Schoolhouse Lane  
Waterford, New York 12188

RE: RFB-18-39 Replacement of Five (5) Security Gate Sliding Door Motor Assemblies –  
Rensselaer County Sheriff Department – Jail Facility

Dear Mr. Burch:

I am pleased to inform you that your firm has been awarded a contract for the above-referenced bid based on your total bid price of \$65,175.00.

In accordance with bid specifications (Page 5, #24 and Insurance Requirements - Pages 6-7), you are required – within seven calendar (7) days from the date of this award – to submit to my attention proof of Liability (ACORD 25), Workers Compensation (C-105.2) and Disability Benefits Coverage (DB-102.1), limits as specified and naming Rensselaer County as additional insured as listed below:

- Certificate Holder: County of Rensselaer, Attn: Rensselaer County Attorney, Ned Pattison  
Rensselaer County Government Center, 1600 Seventh Avenue, Troy, New York 12180

Upon receipt of the above documentation, your company will be issued a Notice to Proceed with work letter. You may obtain a copy of the Prevailing Wage Schedule for Article 8 Public Work Project PRC#2018011390 by following the steps outlined in the bid document. Or, you may contact the Rensselaer County Sheriff Department to obtain a paper copy of the Prevailing Wage. No work may commence prior to issuance of the Notice to Proceed letter. All work shall be coordinated with the Sheriff Department, who may be contacted at (518) 266-2911, ext. 203. Awarded Bidders are reminded to periodically check the prevailing wage rates throughout the entire length of their contract.

On behalf of the Rensselaer County Sheriff Department, thank you for submitting your bid.

Sincerely,

Christine M. Mariano  
Deputy Director, Bureau of Central Services

cc: James R. Gordon, Director, Bureau of Central Services  
Lori A. Ruffinen, County Auditor  
Sheriff Patrick A. Russo, Sheriff Department  
Resolution: G/493/18



# RENSSELAER COUNTY BUREAU OF CENTRAL SERVICES

STEVEN F. McLAUGHLIN  
COUNTY EXECUTIVE

JAMES R. GORDON  
DIRECTOR

November 26, 2018

Joseph Burch, President  
Maximum Security Products Corporation  
3 Schoolhouse Lane  
Waterford, New York 12188

RE: RFB-18-39 Replacement of Five (5) Security Gate Sliding Door Motor Assemblies –  
Rensselaer County Sheriff Department – Jail Facility – NOTICE TO PROCEED

Dear Mr. Burch:

The Bureau of Central Services is in receipt of the necessary Liability, Workers Compensation and Disability Benefits Coverage Insurance Certificates as required in the NOTICE OF AWARD for the above-referenced bid.

Consequently, you are being notified to proceed with work. Final arrangements to conduct work shall be made through the Sheriff Department, who may be contacted at (518) 266-2911, ext. 203.

You may obtain a copy of the Prevailing Wage Schedule for Article 8 Public Work Project PRC#2018011390 by following the steps outlined in the bid document. Or, you may contact the Rensselaer County Sheriff Department to obtain a paper copy of the Prevailing Wage. Awarded Bidders are reminded to periodically check the prevailing wage rates throughout the entire length of their contract.

Sincerely,

Christine M. Mariano  
Deputy Director, Bureau of Central Services

cc: James R. Gordon, Director, Bureau of Central Services  
Lori A. Ruffinen, County Auditor  
Sheriff Patrick A. Russo, Sheriff Department  
Resolution: G/493/18



### OFFICIAL BID FORM

Rensselaer County: Date of submission of bids up to and including 10:00 a.m. on Thursday, October 18, 2018, at which time all bids will be publicly opened and read aloud.

#### Replacement of Five (5) Security Gate Sliding Door Motor Assemblies – Rensselaer County Sheriff Department – Jail Facility

UNIT PRICE: 13,035.00 X 5 = TOTAL BID PRICE \$ 65,175.00

*Sliding Door Devices will be manufactured by MSP.*

The Bidder acknowledges the receipt of the following addenda:

Addendum Number	Dated	Initials
<u>          </u>	<u>          </u>	<u>          </u>
<u>          </u>	<u>          </u>	<u>          </u>

- Bid Surety: No Bid Surety is required.
- Mandatory Pre-Bid Site Inspection: A Mandatory Pre-Bid Site Inspection is required and attendance will be recorded. The Pre-Bid Site Inspection will be held on Monday, October 1, 2018 through Friday, October 5, 2018, at the Rensselaer County Sheriff Department-Jail Facility, 4000 Main Street, Troy, New York 12180 between the hours of 8:00 a.m. until 2:00 p.m. (EST). Appointments are required. Any Bidder that has submitted a bid and has not attended the Mandatory Pre-Bid Site Inspection will not be considered for this contract.
- New York State Prevailing Wage Case #: PRC#2018011390.
- A signed Certification of Compliance with Local Law #2 and a signed Non-Collusive Bidding Certification as required by law and included as provision of the Official Bid Form must accompany your response to this Request for Bid.
- Contract Agreement: The Plans and Specifications which constitute this Bid Package and the Bidder's signed bid response, acknowledged by Rensselaer County's Notice of Award, shall constitute the entire agreement between Rensselaer County and the Successful Bidder. No work may be conducted until the County has formally issued the "Notice to Proceed".

**Bidder** Maximum Security Products Corp (MSP) Federal Tax ID # 14-1725518

**Address** 3 Schoolhouse Lane City Waterford State NY Zip 12188

**Authorized Signature**  **Print Name** Joseph Burch

**Date** 10-17-18 **Phone** (518) 233-1800 **Fax** (518) 233-8088

**Email** t.townson@maximumsecuritycorp.com

- RETURN IN ENCLOSED BID ENVELOPE -