



RENSSELAER COUNTY BUREAU OF CENTRAL SERVICES

KATHLEEN M. JIMINO
COUNTY EXECUTIVE

CHARLES Z. WOJTON, JR.
DIRECTOR

CHRISTINE M. MARIANO
DEPUTY DIRECTOR

January 6, 2017

Mark C. Moeske, President
Allmark Services, Inc.
PO Box 338
Nassau, NY 12123

RE: Bid RFB-16-30 Tree & Stump Removal – Category A Tree and Stump Removal (Standard) –
NOTICE TO PROCEED

Dear Mr. Moeske:

I am in receipt of the necessary Liability, Workers Compensation and Disability Benefits Coverage Insurance Certificates as required in the NOTICE OF AWARD for the above-referenced bid.

Consequently, I am notifying you to proceed with work. Final arrangements to conduct work shall be made through the Rensselaer County Engineer who may be contacted at (518) 283-0973.

You may obtain a copy of the Prevailing Wage Schedule for Article 8 Public Work Project PRC#2016005177 by following the steps outlined in the bid document as follows: rates may be accessed through the NYS DOL website at www.labor.ny.gov. Select each of the following: "Government & Research", "Public Work: Overview", "Prevailing Wage Schedule & Updates", "Access Previously Requested Schedule", "Wage Rate Schedule online", enter the PRC# and select "Submit", to view the project description. Next select "Wage Schedule" to view the detailed wage schedule for this project. Or, you may contact the Rensselaer County Highway Department to obtain a paper copy of the Prevailing Wage. **Awarded Bidders are reminded to periodically check the prevailing wage rates throughout the entire length of their contract.**

Sincerely,

Handwritten signature of Christine M. Mariano in cursive.

Christine M. Mariano
Deputy Director
Bureau of Central Services

cc: Charles Z. Wojton, Jr., Director, Bureau of Central Services
Lori A. Ruffinen, County Auditor
Wayne Bonesteel, County Engineer, Highway Dept.
Resolution: G/334/16
File (2)



RENSSELAER COUNTY BUREAU OF CENTRAL SERVICES

KATHLEEN M. JIMINO
COUNTY EXECUTIVE

CHARLES Z. WOJTON, JR.
DIRECTOR

CHRISTINE M. MARIANO
DEPUTY DIRECTOR

August 16, 2016

Mark C. Moeske, President
Allmark Services, Inc.
PO Box 338
Nassau, NY 12123

RE: Bid RFB-16-30 Tree & Stump Removal – Category A Tree and Stump Removal (Standard) –
NOTICE OF AWARD

Dear Mr. Moeske:

I am pleased to inform you that your firm has been awarded the contract for the above-referenced bid based on your low bid submitted amount of \$53,500.00 and your ability to meet Rensselaer County specifications.

The award period shall be from August 1, 2016 through July 31, 2017 with the option to renew for two (2) additional one-year periods, if mutually agreeable and provided that Contractors continue to meet specifications. Rensselaer County Purchase Orders will be forwarded to your firm as services are needed.

Donovan Tree Service, Inc., was awarded Category B-Emergency Tree Removal in the amount of \$20,800.00.

In accordance with bid specifications, you are required – within seven calendar (7) days from the date of this award – to submit to this office proof of Liability, Workers Compensation and NYS Disability Benefits Coverage, limits as specified and naming Rensselaer County as additional insured. See enclosed Pages 6-7 Insurance Requirements.

Upon receipt of the above documentation, your company will be issued a Notice to Proceed with Work Letter and may obtain a copy of the NYS Department of Labor Prevailing Wage Schedule for Article 8 Public Work Project (PRC#2016005177) on the NYS Department of Labor website or you may contact the Rensselaer County Highway Department to obtain a hard-copy of the prevailing wage. No work may commence prior to issuance of the Notice to Proceed with Work Letter. All work shall be coordinated with the County Engineer of the Rensselaer County Highway Department, who may be contacted at (518) 283-0973. **Awarded Bidders are reminded to periodically check the prevailing wage rates throughout the entire length of their contract.** On behalf of the Rensselaer County Highway Department, thank you for submitting your bid.

Sincerely,

Christine M. Mariano

Christine M. Mariano
Deputy Director, Bureau of Central Services

Enc.

cc: Charles Z. Wojton, Jr., Director, Bureau of Central Services
Lori A. Ruffinen, County Auditor
Wayne Bonesteel, County Engineer, Highway Dept.
Resolution: G/334/16

Allmark Services, Inc.

OFFICIAL BID FORM

TREE AND STUMP REMOVAL – Highway Department

Rensselaer County: Date and Submission of bids up to and including Thursday, June 16, 2016, at 10:00 a.m., at which time all bids received will be opened and read aloud.

CATEGORY A: Tree and Stump Removal (Standard)

NOTES: DBH = Diameter of tree measured at Breast Height (4.5 feet above adjacent ground.)
 EST QTY = estimated annual requirements. Work will be assigned under multiple purchase orders over a 12-month period as needs arise and are identified. Award will be made based on lowest Total Bid for estimated quantities of Part 1 **TREES NOT IN WIRES** and **STUMPS** and Part 2 **TREES IN WIRES** and **STUMPS** (**TREES THAT ARE WITHIN 15FT OR LESS OF WIRES WILL BE CONSIDERED IN WIRES**). Contract will be for actual quantities.

ITEM	PART 1 DESCRIPTION TREES NOT IN WIRES	UNIT	BIDDER'S UNIT PRICE		EST QTY		TOTAL PRICE PER ITEM
1-A	Over 12 inches to 18 inches DBH	TREE	250	x	3	=	750
1-B	Over 18 inches to 24 inches DBH	TREE	650	x	7	=	4550
1-C	Over 24 inches to 36 inches DBH	TREE	850	x	10	=	8500
1-D	Over 36 inches DBH	TREE	1200	x	7	=	8400
2-A	Over 12 inches to 18 inches DBH	STUMP	75	x	3	=	225
2-B	Over 18 inches to 24 inches DBH	STUMP	125	x	3	=	375
2-C	Over 24 inches to 36 inches DBH	STUMP	200	x	5	=	1000
2-D	Over 36 inches DBH	STUMP	250	x	5	=	1250
CATEGORY A: PART 1 SUBTOTAL = (Total of Items 1-A through 2-D)							\$ <u>25050</u>

CONTINUED ON NEXT PAGE

OFFICIAL BID FORM

TREE AND STUMP REMOVAL – Highway Department

Rensselaer County: Date and Submission of bids up to and including Thursday, June 16, 2016, at 10:00 a.m., at which time all bids received will be opened and read aloud.

CATEGORY A: Tree and Stump Removal (Standard) Continued:

ITEM	PART 2 DESCRIPTION TREES IN WIRES	UNIT	BIDDER'S UNIT PRICE		EST QTY		TOTAL PRICE PER ITEM
3-A	Over 12 inches to 18 inches DBH	TREE	350	x	3	=	1050
3-B	Over 18 inches to 24 inches DBH	TREE	750	x	7	=	5250
3-C	Over 24 inches to 36 inches DBH	TREE	950	x	10	=	9500
3-D	Over 36 inches DBH	TREE	1400	x	7	=	9800
4-A	Over 12 inches to 18 inches DBH	STUMP	75	x	3	=	225
4-B	Over 18 inches to 24 inches DBH	STUMP	125	x	3	=	375
4-C	Over 24 inches to 36 inches DBH	STUMP	200	x	5	=	1000
4-D	Over 36 inches DBH	STUMP	250	x	5	=	1250
CATEGORY A: PART 2 SUBTOTAL = (Total of Items 3-A through 4-D)							\$ 28450

CALCULATIONS TO DETERMINE NET AGGREGATE BID TOTAL (See NOTES above)	
(Subtotals for Part 1) 1-A THROUGH 2-D	\$ 25050
	+
(Subtotals for Part 2) 3-A THROUGH 4-D	\$ 28450
CATEGORY A: NET AGGREGATE BID TOTAL (Basis of Award) =	\$ 53,500

CONTINUED ON NEXT PAGE

OFFICIAL BID FORM
TREE AND STUMP REMOVAL – Highway Department

Rensselaer County: Date and Submission of bids up to and including Thursday, June 16, 2016, at 10:00 a.m., at which time all bids received will be opened and read aloud.

CATEGORY A: Tree and Stump Removal (Standard) Continued:

BID SURETY: A bid surety in the amount of five hundred dollars (\$500.00) must be enclosed with the contractor's bid. Failure to include the bid surety will result in rejection of your bid

DOCUMENTATION: Documentation requested in bid specifications, plus signed copy of Local Law #2 / Non-Collusive Bidding Certification (two sided form) must be included with the signed Official Bid Form in the enclosed bid envelope.

Bidder Allmark Services Inc Federal Tax ID # 14177615
Address PO Box 338 City Nassau State NK Zip 12123
Authorized Signature [Signature] Print Name Mark C Moeste
Date 6-16/16 Phone 518-674-5677 Fax _____ E-Mail Mark@allmarktreeservices.com

RETURN IN ENCLOSED BID ENVELOPE

LOCAL LAW #2, 1992
CERTIFICATION of COMPLIANCE

Local Law No. 2 for the Year 1992, adopted by the County of Rensselaer and effective as of September 1, 1992, provided for certain changes to the County's Code of Ethics, adopted originally in 1989. One of the changes provided for by the 1992 legislation affects those persons and entities who wish to do business with the County of Rensselaer and Hudson Valley Community College. In substance, the Code of Ethics, as amended, provides as follows:

"No elected public official or family member hereof, nor any partnership [or] unincorporated association in which he or she is a member or employee or in which he or she has a proprietary interest, nor any business or professional corporation of which he or she is an officer, director or legally or beneficially owns or controls more than five percent of the outstanding stock, shall have business dealings with Rensselaer County or any of its boards, agencies, commissions, authorities, districts and Hudson Valley Community College. For purposes of this subdivision, business dealings shall include contracts with Rensselaer County, its boards, agencies, commissions, authorities, districts and Hudson Valley Community College, gained through competitive bidding."

For the purposes of the above section, the term "family member" means "...a spouse, child, step-child, brother, sister parent, or dependent of Rensselaer County officer, employee, public official and party officers."

Should you have any questions concerning the foregoing, you should feel free to contact the Office of the Rensselaer County Attorney, located at the Ned Pattison Rensselaer County Government Center, 1600 Seventh Avenue, Troy, New York 12180, either in writing or by telephone. The telephone number for the County Attorney's office is (518) 270-2950. Their facsimile number is (518) 270-2922.

STATE OF NEW YORK

COUNTY OF RENSSELAER

The undersigned vendor/bidder hereby certifies and affirms to the County of Rensselaer, New York that it has reviewed the pertinent provisions of Local Law No. 2 of the Year 1992 for the County of Rensselaer, New York and that the undersigned vendor/bidder is not in violation of those provisions pertaining to business dealings with the County of Rensselaer.

- PRINT or TYPE ALL INFORMATION except "SIGNATURE" -

Allmark Services Inc
(Name of Vendor/Company)

Mark Moesike President
(Person authorized to sign & Title)

PO Box 338
(Street or Box Number)

Nassau NY 12123
(City, State, Zip Code)

[Signature] 6/16/16
(Authorized Signature) (Date)

SUBMIT THIS FORM WITH YOUR BID

CONTRACT CLAUSES REQUIRED BY LAW AND INCLUDED AS PROVISION OF THE BID

Upon the refusal of a person, when called before a Grand Jury, head of a municipality, or other Municipal Agency, which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation concerning any transaction or contract had with the State, any political subdivision thereof, a public authority or with any public department, agency or official of the State or any political sub-division thereof or of any public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract,

- (a) such person, any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from district, or any public department, agency or official thereof, for goods, work or services for a period of five years after such refusal, and to provide also that
- (b) any and all contracts made with any municipal corporation or any public department, agency or official thereof or with any fire district or any agency or official thereof by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation or fire district without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the municipal corporation or fire district for goods delivered or work done prior to the cancellation or termination shall be paid.

Each contract to which the municipality is a party and which is of such character that the employees engaged thereon are required to be insured under the provisions of the Workmen's Compensation Law, shall contain a stipulation that such contract shall be void and of no effect unless the person or corporation making or performing such contract shall secure compensation for the benefit of, and keep insured during the life of such contract, such employees in compliance with the provision of the Workmen's Compensation Law.

A contractor, to whom any contract shall be let, granted or awarded, as required by law, shall not assign, transfer, convey, sublet or otherwise dispose of the same, or of his right, title, or interest therein, or his power to execute such contract, to any other person or corporation without the previous consent in writing of the municipality awarding the contract.

NON-COLLUSIVE BIDDING CERTIFICATION

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury that to the best of knowledge and belief:
 - (1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or Corporation to submit or not to submit a bid, for the purpose of restricting competition.

SIGNED: *M. R. C. [Signature]* DATED: 6-16-16
TITLE: President FIRM: Allmark Services Inc

SUBMIT THIS FORM WITH YOUR BID

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Fiacco, Breselor, Pavlic, Herrington, Bayly, Fleming

Sent To: Contracts & Agreements

Committee

Date August 9, 2016

Resolution No. G/334/16

RESOLUTION AUTHORIZING CONTRACTS FOR TREE AND STUMP REMOVAL - HIGHWAY DEPARTMENT

WHEREAS, This resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Bids for tree and stump removal have been solicited and are acceptable based upon the specifications; and

WHEREAS, The desired agreements would be in effect through July 31, 2017, with two (2) one year extension clauses, if mutually agreeable, provided the vendors continue to meet specifications; and

WHEREAS, Selection of the contractor is based upon lowest cost to the County; and

WHEREAS, The names and addresses of the contracting parties, the start and end dates of the desired agreements, the designated sources of funding being limited to budget appropriation codes 04500 D 5110 and 04500 D 5112, and the total amount to be expended over the life of the agreements, which shall not exceed budgeted appropriations, are as follows:

<u>CONTRACT DESCRIPTION AND DATES</u>	<u>VENDOR</u>	<u>ESTIMATED AMOUNT OF CONTRACT</u>
Bid No. 16-30 Tree and Stump Removal Category A Standard Removal (8/1/16 - 7/31/17)	Allmark Services, Inc. P.O. Box 338 Nassau, N.Y. 12123	\$ 53,500.00
Bid No. 16-30 Tree and Stump Removal Category B Emergency Tree Removal (8/1/16 - 7/31/17)	Donovan Tree Service, Inc. P.O. Box 548 10 Brickyard Road Mechanicville, N.Y. 12118	\$ 20,800.00

; now, therefore, be it

RESOLVED, That the Director of the Bureau of Central Services shall be authorized to execute purchase orders with the above vendors for the above described services and materials; and, be it further

RESOLVED, That for the purposes of Section 3.03 of the Rensselaer County Charter, the authorization hereby provided shall be retroactive to the actual date that materials and/or services were provided.

Resolution ADOPTED by the following vote:

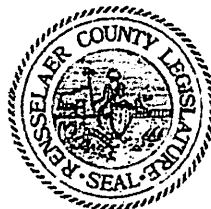
Ayes: 17
Nays: 0
Abstain: 0
August 9, 2016

Clerk of the Legislature

Sent to County Executive 8-10-16

Received from County Executive 8/15/16

Justica J. Charvat
Clerk of the Legislature



Executive Action

Approved Date 8/12/16

Disapproved _____
Veto Message Attached and Returned to Clerk

Kathleen M. Jimino
County Executive



RENSSELAER COUNTY BUREAU OF CENTRAL SERVICES

KATHLEEN M. JIMINO
COUNTY EXECUTIVE

CHARLES Z. WOJTON, JR.
DIRECTOR

CHRISTINE M. MARIANO
DEPUTY DIRECTOR

December 18, 2017

Mark C. Moeske, President
Allmark Services, Inc.
PO Box 338
Nassau, NY 12123

RE: RFB-16-30 Tree & Stump Removal – Reassignment of Award for **Category B Emergency Tree Removal - NOTICE OF AWARD & NOTICE TO PROCEED**

Dear Mr. Moeske:

I am pleased to inform you that Category B of the above-referenced bid has been reassigned and awarded to your firm based on your low submitted bid amount of \$29,000.00 and your ability to meet Rensselaer County specifications.

The original award period of this bid was effective August 1, 2016 through July 31, 2017 with the option to renew for two (2) additional one-year periods, if mutually agreeable and provided that Contractors continue to meet specifications. This letter will serve as the Bid Award Extension renewal of Category B that is effective through July 31, 2018. Your firm can expect a Bid Award Extension Form for both Category A and B in July 2018 which will be the final renewal of this bid (effective through July 31, 2019).

You may obtain a copy of the Prevailing Wage Schedule for Article 8 Public Work Project PRC#2016005177 by following the steps outlined in the bid document as follows: rates may be accessed through the NYS DOL website at www.labor.ny.gov. Select each of the following: "Government & Research", "Public Work: "Overview", "Prevailing Wage Schedule & Updates", "Access Previously Requested Schedule", "Wage Rate Schedule online", enter the PRC# and select "Submit", to view the project description. Next select "Wage Schedule" to view the detailed wage schedule for this project. Or, you may contact the Rensselaer County Highway Department to obtain a paper copy of the Prevailing Wage. **Awarded Bidders are reminded to periodically check the prevailing wage rates throughout the entire length of their contract.**

Final arrangements to conduct work shall be made through the Rensselaer County Engineer who may be contacted at (518) 283-0973. On behalf of the Rensselaer County Highway Department, thank you for accepting this additional award.

Sincerely,

Handwritten signature of Christine M. Mariano in cursive.

Christine M. Mariano
Deputy Director

cc: Charles Z. Wojton, Jr., Director, Bureau of Central Services
Lori A. Ruffinen, County Auditor
Wayne Bonesteel, County Engineer, Highway Dept.
Jim Gordon, Highway Department
Amended Resolution: G/532/17

OFFICIAL BID FORM

TREE AND STUMP REMOVAL – Highway Department

Rensselaer County: Date and Submission of bids up to and including Thursday, June 16, 2016, at 10:00 a.m., at which time all bids received will be opened and read aloud.

CATEGORY B: Emergency Tree Removal

NOTES: The Bidder is to submit an hourly rate for each component under **Part 1: Labor Costs** and under **Part B: Equipment Costs** below. The hourly rate for each item is to be based on the first (8) eight hours worked, Monday through Friday. Additional hours on those days, plus weekends and legal holidays, will be reimbursed at time and one half.

The bid will be awarded based upon the Net Aggregate Bid Price for the subtotal of **Part 1: Labor PLUS** the subtotal of **Part 2: Equipment MULTIPLIED BY** forty (40) Estimated Emergency Hours. Payment to the contracted vendor will be made based upon the actual labor and equipment used during each emergency.

PART 1: LABOR COSTS		PART 2: EQUIPMENT COSTS	
Description	Per Hour Rate	Description	Per Hour Rate
Crew chief	\$ 100	Bucket truck (50')	\$ 100
Climber/Bucket Operator	\$ 90	Log/brush loader	\$ 100
Ground person	\$ 80	Dump truck	\$ 50
Truck driver	\$ 80	Chipper truck	\$ 50
		Chipper	\$ 75
SUBTOTAL / LABOR COSTS (Sum of hourly rates above)	\$ 350	SUBTOTAL / EQUIPMENT (Sum of hourly rates above)	\$ 375

CALCULATIONS TO DETERMINE NET AGGREGATE BID TOTAL (See NOTES above)	
Total Hourly Rate (Add Subtotals for Part 1 AND Part 2)	\$ 725
Estimated Emergency Hours	x 40
NET AGGREGATE BID TOTAL (Basis of Award) =	\$ 29,000

BID SURETY: A bid surety in the amount of five hundred dollars (\$500.00) must be enclosed with the contractor's bid. Failure to include the bid surety will result in rejection of your bid.

DOCUMENTATION: Documentation requested in bid specifications, plus signed copy of Local Law #2 / Non-Collusive Bidding Certification (two sided form) must be included with the signed Official Bid Form in the enclosed bid envelope.

Bidder Allmark Services Inc Federal Tax ID # 141776115

Address PO Box 338 City Nassau State NY Zip 12123

Authorized Signature [Signature] Print Name Mark Moriske

Date 6-16-16 Phone 518 674 5677 Fax _____ E-Mail Mark@allmarktrees.com

RETURN IN ENCLOSED BID ENVELOPE

BID AWARD EXTENSION

BID ITEM: TREE AND STUMP REMOVAL CAT-A & CAT-B


BID AWARD NO: RFB 16-30

VENDOR/CONTRACTOR: AIMARK TREE SERVICE

CURRENT EXPIRATION DATE: 7/31/18

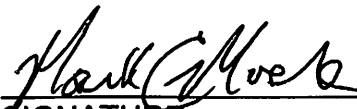
EXTENDED EXPIRATION DATE: 7/31/19

COUNTY ACCEPTANCE BY:


SIGNATURE

Confidential Ass't to High way 5/30/18
TITLE DATE

VENDOR ACCEPTANCE BY:


SIGNATURE

President 5/25/18
TITLE DATE

By signing this form, both parties agree to extend the bid specifications and all conditions, including prices as listed on the attached Bid Sheet, for the one (1) year period as noted by the extended expiration date.

Authorized and Accepted by Bureau of Central Services:

Signature: Christine M. Milano

Title: Deputy Director Date: May 31, 2018

RECEIVED
SENS. CTY. BUR. OF
CENTRAL SERVICES
JUL 11 AM 11:19

BID AWARD EXTENSION

BID AWARD NO.: RFB 16-30

BID ITEM: Tree and Stump Removal -Category A (Standard)

VENDOR / CONTRACTOR: Allmark Services Inc

CURRENT EXPIRATION DATE: July 31, 2017

EXTENDED EXPIRATION DATE: July 31, 2018

~~RENSELAER COUNTY~~
~~HIGHWAY DEPARTMENT~~
ACCEPTANCE BY:
Vendor Acceptance By:

Mark C. Mark
SIGNATURE

President 7/7/17
TITLE DATE

~~VENDOR ACCEPTANCE BY:~~
Highway Department
Acceptance By:

[Signature]
SIGNATURE

Highway Department Operations 7/6/17
TITLE DATE

By signing this form, both parties agree to extend the bid specifications and all conditions, including prices as listed on the attached Official Bid Form, for the one (1) year period as noted by the extended expiration date.

Authorized and Accepted by Bureau of Central Services:

Signature: Christine M. Mariano

Title: Deputy Director Date: July 12, 2017

(Enclosed) A. ...

CONFIDENTIAL

CONFIDENTIAL



Handwritten notes or labels at the bottom of the diagram area.